

Clearinghouse Now Includes Mobile Home Risks

March 24, 2020

The Citizens Property Insurance Clearinghouse now is processing new-business risks for the following policy forms:

- *Mobile Homeowners 3 – Special Form (CIT MHO-3)*
- *Mobilehome Dwelling Property 1 – Basic Form (CIT MDP-1 D)*

Note

The clearinghouse processing does not include contents-only risks.

Access

The clearinghouse can be accessed via the *Systems* menu on the Agents website.

Existing PolicyCenter Quotes

Any existing MHO-3 and MDP-1 D quotes that have not been converted to an application before March 23 now must be submitted through the clearinghouse.

New Business

Agents now must enter these risks in the clearinghouse only if the risks meet all Citizens eligibility requirements and coverage is unavailable through an agent's appointed companies.

When submitting new-business risks, the clearinghouse will prompt the agent to select the desired policy

type: HO-3, HO-6, HW-6, HW2, MHO-3, MDP-1, DP-1 or DP-3.

Renewals

Clearinghouse processing for MHO-3 and MDP-1D renewals will begin later. To help prepare for these renewals, agency principals can request a copy of their book of business by completing an *Agency Book-of-Business Request* form, which is available under *myAgency* on the Agents website.

Reference Materials

Citizens encourages agents to complete all available clearinghouse training.

- Agents can find general information on the *Clearinghouse* page of the Agents website, under *Programs*.
- We have updated the clearinghouse training and reference materials to include the MHO-3 and MDP-1 D policy forms in the *Clearinghouse* section of the *Personal Lines* page under *Training*.
- You can view a webinar recording about mobile home risks and the clearinghouse on the *Webinars Recordings* page under *Training* on the Agents website.

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