

CONSENT ITEM

Board of Governors Meeting, March 27, 2019

CONTRACT ID:	Security Officer Services - Tallahassee Vendor: Allied Universal (f/k/a US Security Associates, Inc.) Contract No: 13-13-0012-00
BUDGETED	The current contract amount is budgeted.
CONTRACT AMOUNT	This is for a contract amendment to increase payment terms by a total of \$7,500 to reflect an increase in the hourly rate of pay for the remainder of the final term.
CONTRACT HISTORY	The Board of Governors approved the original three (3) year base term which ran from February 1, 2014 until January 31, 2017. In December of 2016 the Board approved \$350,657 for the renewal period from February 1, 2017 until January 31, 2020, which were for services provided in the renewal period solely for the Tallahassee facility.
CONTRACT TERM(S)	February 1, 2017 – January 31, 2020. The requested rate increase would become effective April 1, 2019 through January 31, 2020 for a total of ten (10) months.
PURPOSE/SCOPE	Approval to amend the contract to reflect an increase in the contracted hourly rate is being requested. The current hourly rate in Tallahassee for all guard services is a flat rate of \$12.62. Allied Universal has requested a rate increase as the market to recruit and retain qualified staff has become difficult and the ability to sustain services through the end of the contract term is in jeopardy. The requested hourly rate is \$13.73. By granting this increase, services will continue uninterrupted with minimal cost impact over the next ten months. Based on comparable contracts for like services, the requested rate increase is reasonable and avoids a potential disruption in services.
PROCUREMENT METHOD	Citizens ITN No. 13-0012 was issued on May 30, 2013. A total of 16 vendor proposals were evaluated and 4 vendors moved to negotiations. The recommendation to award was made on August 20, 2013. There are no renewals terms remaining on this contract.
RECOMMENDATION	It is recommended that Citizens Board: <ul style="list-style-type: none">a) Approve the increased hourly rate for services for the proposed contract amendment resulting in a total \$7,500 increase with Allied Universal for the period of April 1, 2019 to January 31, 2020 as set forth in this Consent Item; andb) Authorize staff to take any appropriate or necessary action consistent with this Consent Item.
CONTACTS	Kelly Booten, Systems and Operations Cherri Linn, Director, Facilities Management