

CONSENT ITEM

Board of Governors Meeting, March 27, 2019

CONTRACT ID:	Security Officer Services - Jacksonville State Term Contract #92121500-14-01 (PO52562) Allied Universal Security Services, LLC
BUDGETED	No, this additional security service was not budgeted for 2019, however, with approval the cost of this operating expense will be budgeted annually.
CONTRACT AMOUNT	This Consent Item seeks an increase of \$120,000 in the total contract spend to fund additional armed security services at our Jacksonville office for the period of May 1, 2019 to November 30, 2020.
CONTRACT HISTORY	The original contract was approved pursuant to an Action Item by the Citizens Board of Governors in September 2017 and became effective on December 1, 2017.
CONTRACT TERM(S)	May 1, 2019 – November 30, 2020
PURPOSE/SCOPE	Purpose: This consent item seeks Board approval to contract for the addition of armed security officer services at the Jacksonville TIAA building. Scope: This request for additional services is for roaming armed security officer services at Citizens leased location at TIAA building in Jacksonville. Primary services include roaming exterior patrol around the perimeter of the facility and providing escorts to staff parking in nearby parking garages. This added service aligns with Citizens' culture of safety and investment in our workforce to provide a safe and secure working environment. Hours of patrol would be from 5:00 am - 9:00 pm, Monday-Friday.
PROCUREMENT METHOD	The request will be obtained through the existing Florida State Term Contract No. 92121500-14-01 which meets the requirements of Citizens' Purchasing Policy.
RECOMMENDATION	It is recommended that Citizens' Board: <ul style="list-style-type: none">a) Approve the use of Florida State Term Contract No. 92121500-14-01 for the period of May 1, 2019 to November 30, 2020 in the amount of \$120,000 for added Security Officer Services in Jacksonville to Allied Universal Security Services, LLC. as set forth in this Consent Item; andb) Authorize staff to take any appropriate or necessary action consistent with this Consent Item.
CONTACTS	Kelly Booten, Chief, Systems and Operations Cherri Linn, Director, Facilities Management