

# ACTION ITEM

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Claims Committee Meeting, December 5, 2018  
Board of Governors Meeting, December 12, 2018

<b>CONTRACT ID:</b>	<b>Sinkhole Stabilization Services</b> <b>RFP 18-0033</b> <b>MULTIPLE VENDOR AWARD – LISTED IN ATTACHMENT A</b>
<b>BUDGETED ITEM</b>	The estimated cost for this contract is a budgeted expense benefit under the policy and paid as indemnity to the claim.
<b>CONTRACT AMOUNT</b>	The estimated contract amount (inclusive of all contracts) is \$15,000,000 for the recommended three-year base term of the contract and \$15,000,000 for the three optional one-year renewals, for a total of \$30,000,000.
<b>PURPOSE / SCOPE</b>	<p>Policyholders are offered the opportunity to voluntarily participate in the Sinkhole Stabilization Services program once it is determined that they are in need of stabilization services as a result of structural damages caused by sinkhole loss. The decision to participate in the program rests solely with the policyholder.</p> <p>Each awarded Vendor will provide an experienced and credentialed network of stabilization vendors that will provide services pursuant to the stabilization contract. As part of that contract, the customer will receive performance and payment bonds, as well as a third party warranty that they may not otherwise receive when selecting their own vendor outside of this program. These documents provide protection for the insured during the stabilization process and for a minimum of five (5) years following completion of their work.</p>
<b>CONTRACT TERM(S)</b>	The contract term for each awarded vendor is a three-year base term with three optional one-year renewals.
<b>PROCUREMENT METHOD</b>	On September 14, 2018, Citizens issued a Request for Proposals (RFP) 18-0033 for Sinkhole Stabilization Services. Responses were received and evaluated by an Evaluation Committee. The Evaluation Committee recommended award to vendors on November 16, 2018. Attachment A is a copy of the Notice of Intent to Award listing the selected vendors.
<b>RECOMMENDATION</b>	<p>Staff recommends the Citizens' Claims Committee approve and recommends the Board of Governors:</p> <ul style="list-style-type: none"><li>a) Approve the contracts, including the optional renewals, for Sinkhole Stabilization Services, RFP 18-0033, to the vendors identified in Attachment "A" at a cost not to exceed \$15,000,000 for the contract base term and \$15,000,000 for the three optional one-year renewals; and</li><li>b) Authorize staff to take any appropriate or necessary action consistent with this Action Item.</li></ul>
<b>CONTACTS</b>	Jay Adams, Chief Claims Officer

## Attachment A



**NOTICE OF INTENT TO AWARD  
REQUEST FOR PROPOSALS NO.: 18-0033  
Sinkhole Stabilization Services  
November 16, 2018**

As to the above-mentioned competitive procurement, Citizens Property Insurance Corporation ("Citizens") intends to award Contracts to the following Vendors:

**For Sinkhole Stabilization Services:**

1. Earth Tech, LLC
2. Helicon Foundation Repair Systems, Inc. dba Helicon
3. L.R.E. Ground Services, Inc.
4. Western Construction Technologies, Inc.

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***FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 627.351, F.S.,  
CONSTITUTES A WAIVER OF PROCEEDINGS. SEE SECTION 4, GENERAL CONDITIONS, WITHIN  
THE SOLICITATION DOCUMENT FOR DETAILS REGARDING HOW AND WHERE TO FILE A  
PROTEST.***