

# Citizens Property Insurance Board of Governors Meeting Agenda

Wednesday, September 26, 2018 • 9:00 a.m. – 12:00 p.m. (Eastern Daylight Time)

Teleconference Number: 888-942-8686 • Participant Code: 574 373 5657#

Sheraton Orlando North, 600 N. Lake Destiny Drive, Maitland, FL 32751

In accordance with Citizens Public Comment procedure public comments will be received at intervals throughout the meeting prior to a vote being taken.

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|----|---|-------------------|
| 1. | <b>Approval of Prior Meeting's Minutes</b>                                    | Chairman Aubuchon |
|    | ▲ June 20, 2018 [AI Index A]  |                   |
| 2. | <b>Chairman's Report</b>  | Chairman Aubuchon |
| 3. | <b>President's Report</b>   | Barry Gilway      |
| 4. | <b>Chief Financial Officer Report</b>   | Jennifer Montero  |
|    | ▲ Finance & Investment Committee Report, Gary Aubuchon, Chair                 |                   |
|    | ○ Risk Transfer Programs Update   |                   |
|    | ○ Investment Management Services [AI Index B]                                 |                   |
|    | ▲ Financial Summary and Statement of Operations, 6/30/18                      |                   |
|    | ▲ Quarterly Financial Report, 6/30/18   |                   |
|    | ▲ Expense Ratio Overview, Andrew Woodward                                     |                   |
| 5. | <b>Chief Systems &amp; Operations Officer Report</b>                          | Kelly Booten      |
|    | ▲ Information Systems Advisory Committee Report, Jim Holton, Chair            |                   |
|    | ○ Field Support Satellite [AI Index C]  |                   |
| 6. | <b>Chief Claims Officer Report</b>  | Jay Adams         |
|    | ▲ Claims Committee Report, Gary Aubuchon, Chair                               |                   |
|    | ○ Special Investigative Services [AI Index D]                                 |                   |
|    | ○ Mobile Home Demolition Services [AI Index E]                                |                   |
|    | ○ Loss History Reports [AI Index F]   |                   |
|    | ○ Independent Adjusting Services – Litigated [AI Index G]                     |                   |
| 7. | <b>Chief Human Resources</b>  | Violet Bloom      |
|    | ▲ Stop Loss Coverage for Medical & Prescription Drug Coverage [AI Index H]    |                   |
|    | ▲ Medical and Prescription Drug Insurance Coverage [AI Index I]               |                   |
|    | ▲ Administration of Short Term Disability and Leave [AI Index J]              |                   |
|    | ▲ Amendment and Restatement of Employee Retirement Plans [AI Index K]         |                   |
|    | ○ 2015 Board Resolutions – Exhibit A  |                   |
|    | ○ 2015 Retirement Plan Administrator Services Action Item – Exhibit B         |                   |
|    | ○ 2018 Recommendation to Adopt New Retirement Plan Documents Memo – Exhibit C |                   |
|    | ○ 2018 Board Resolutions – Exhibit D  |                   |
|    | ○ Governmental 401(a) Adoption Agreement                                      |                   |
|    | ○ Governmental 401(a) Basic Plan Document                                     |                   |
|    | ○ Governmental 457(b) Adoption Agreement                                      |                   |
|    | ○ Governmental 457(b) Basic Plan Document                                     |                   |
|    | ○ Governmental 401(k) Adoption Agreement                                      |                   |
|    | ○ Governmental 401(k) Basic Plan Document                                     |                   |
|    | ▲ Learning Management Services Renewal [AI Index L]                           |                   |

8. **Chief Internal Audit Officer Report**

Joe Martins

- ▲ Audit Committee Report, Bette Brown, Chair
- ▲ OIA Dashboard

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**Consideration of Consent Items**

Consent items are contract extensions, amendments or additional spending authorities for items previously approved by Citizens Board of Governors.

Items not requiring detailed explanation to the Board of Governors.

- ▲ Reinsurance Advisory & Brokerage Services
- ▲ Remittance Processing System
- ▲ Commercial Adjusting Services
- ▲ ERP Software Licenses and Subscription Services – Reduction of Licenses and One Year Renewal
- ▲ Audit & Control Management System
- ▲ 2019 Dental Insurance Coverage
- ▲ D&O Insurance
- ▲ Cyber Risk Insurance

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**New Business / Adjourn**

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ACTION ITEM INDEX: Items requiring detailed explanation to the Board of Governors

- A. Board of Governors Meeting Minutes, June 20, 2018
- B. Investment Management Services
- C. Field Support Satellite
- D. Special Investigative Services
- E. Mobile Home Demolition Services
- F. Loss History Reports
- G. Independent Adjusting Services – Litigated
- H. 2019 Stop Loss Insurance
- I. 2019 Medical & Prescription Drug Coverage
- J. Short Term Disability/FMLA
- K. Retirement Plan
- L. SuccessFactors

**Next Scheduled Board of Governors and Committee Meetings**  
December 11-12, 2018  
Sheraton Orlando North, 600 N. Lake Destiny Drive, Maitland, FL 32751



## SPEAKER REQUEST FORM

Please complete this form if you wish to speak on a proposition before the Board or wish to designate a representative to speak on your behalf.

Meeting Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

If dialing in, please provide your landline phone number (not cell). This will ensure a clear line into the teleconference.

(\_\_\_\_) \_\_\_\_\_

Representing: \_\_\_\_\_

1. I wish to speak on the following matter(s):

Agenda Item/ Proposition(s): \_\_\_\_\_

I  SUPPORT  OPPOSE  Information Only

2. I am designating the following person to speak on my behalf:

\_\_\_\_\_