

ACTION ITEM

Claims Committee Meeting, September 19, 2018
Board of Governors Meeting, September 26, 2018

CONTRACT ID:	Mobile Home Demolition Services RFP 18-0026 MULTIPLE VENDOR AWARD – LISTED IN ATTACHMENT A
BUDGETED ITEM	The estimated cost for this contract is a budgeted expense benefit under the policy and paid as an expense to the claim.
CONTRACT AMOUNT	The estimated contract amount (inclusive of all contracts) is \$1,407,024 for the recommended base term of the contract and \$1,407,024 for the renewals, for a total of \$2,814,048.
PURPOSE / SCOPE	<p>Florida Statute 319.30 requires Citizens to obtain the title to any mobile/manufactured home that has been determined by a Claims' Adjuster to be a total loss. It is Citizens' responsibility to ensure proper removal and destruction of all mobile/manufactured homes that have been determined to be a total loss.</p> <p>Each awarded Vendor will provide experienced employees that will be able to safely demolish, remove and dispose of all mobile home debris and remnants from a property, regardless of the severity, in non-catastrophic and catastrophic situations. Each Vendor will be providing services to Citizens and Citizens' policyholders throughout the entire State of Florida.</p> <p>The services will include:</p> <ul style="list-style-type: none">• Demolition—The systematic, appropriate and safe destruction of a mobile/manufactured home structure.• Removal – The safe and lawful removal of all mobile/manufactured home debris and remnants from a property.• Disposal – Ensure the safe, proper and legal disposal of all mobile home debris and remnants in accordance with state and local laws, regulations and/or restrictions.
CONTRACT TERM(S)	The contract term for each indicated vendor is up to six-years, which includes a three-year base term and three optional one-year renewals.
PROCUREMENT METHOD	On April 11, 2018, Citizens issued a Request for Proposals (RFP) 18-0026 for Mobile Home Demolition. Responses were received and evaluated by an Evaluation Committee. The Evaluation Committee recommended award to vendors on July 24, 2018. Attachment A is a copy of the Notice of Intent to Award listing the selected vendors.
RECOMMENDATION	<p>Staff recommends the Citizens' Claims Committee approve and recommends the Board of Governors:</p> <ul style="list-style-type: none">a) Approve the recommended vendors for award and resulting contracts, including the optional renewals, for Mobile Home Demolition, RFP 18-0026, to the vendors identified in Attachment "A" at a cost not to exceed \$2,814,048 for the contract base term and renewals; andb) Authorize staff to take any appropriate or necessary action consistent with this Action Item.

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CONTACTS

Jay Adams, Chief Claims Officer



**NOTICE OF INTENT TO AWARD
REQUEST FOR PROPOSALS NO. 18-0026
MOBILE HOME DEMOLITION SERVICES
July 24, 2018**

As to the above-mentioned competitive procurement, Citizens Property Insurance Corporation ("Citizens") intends to award a contract to the following Vendors:

1. Irondog, Inc.
2. Tropical Demolition
3. WHM Services LLC
4. Back Forty, Inc.

Contracts are subject to approval by Citizens' Board of Governors.

***FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 627.351, F.S.,
CONSTITUTES A WAIVER OF PROCEEDINGS. SEE SECTION 4, GENERAL CONDITIONS, WITHIN
THE SOLICITATION DOCUMENT FOR DETAILS REGARDING HOW AND WHERE TO FILE A
PROTEST.***