

ACTION ITEM

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Claims Committee Meeting, June 13, 2018
Board of Governors Meeting, June 20, 2018

CONTRACT ID:	Independent Adjusting Services - Catastrophe RFP 18-0027 MULTIPLE VENDOR AWARD (LISTED IN ATTACHMENT "A")
BUDGETED ITEM	Yes.
CONTRACT AMOUNT	The estimated cost, including renewals, is not to exceed \$343,900,000 for all Independent Adjusting Services contracts awarded under RFPs 18-0027, 17-0006, and 17-0020. This amount is accounted for under the Action Item approved for RFP 17-0006, as RFP 18-0027 is a supplement to those Non-Litigated/Catastrophe contracts.
PURPOSE / SCOPE	This Action Item seeks approval for Citizens to enter into contracts with multiple qualified vendors that are able to provide Independent Adjusting Services for Catastrophe Response, in order to adjust claims on behalf of Citizens' policyholders throughout the State of Florida. Citizens estimates a need for a total of approximately 2000 adjusters to assist with a large scale Catastrophe Response. The contracts awarded under this RFP will add to the adjusters available through contracts awarded under RFPs 17-0006 and 17-0020.
CONTRACT TERM(S)	The proposed contracts will have a five (5) year base term with optional four (4), one (1) year renewal terms (the "Renewal Term"), which may be exercised upon mutual agreement of the parties.
PROCUREMENT METHOD	On March 27, 2018, Citizens issued Request for Proposals (RFP) 18-0027 for Independent Adjusting Services - Catastrophe. Responses were received and scored by an Evaluation Committee. Vendors were able to submit proposals to provide services under one distinct service category: CAT Field Task Adjusting Services. The Evaluation Committee recommended award to multiple vendors on May 30, 2018. A listing of the firms recommended for award in the Notice of Intent to Award is attached as Attachment "A".
RECOMMENDATION	Staff recommends the Citizens' Claims Committee approve and recommend the Citizens' Board of Governors: a) Approve the recommended award and resulting contract including renewal periods for Independent Adjusting Services – Catastrophe, RFP 18-0027, to the list of attached vendors, as set forth in Attachment "A" of this Action Item; b) Authorize staff to take any appropriate or necessary actions consistent with this Action Item; and c) Approve this Action Item with contract expenditure for the five (5) year contract period with four (4) optional one (1) year renewals not to exceed \$343,900,000 for all contracts awarded under RFP 18-0027 in conjunction with RFPs 17-0006 and 17-0020 previously approved.
CONTACTS	Jay Adams, Chief Claims Officer



**NOTICE OF INTENT TO AWARD
REQUEST FOR PROPOSALS NO.: 18-0027
Independent Adjusting Services – Catastrophe
May 30, 2018**

As to the above-mentioned competitive procurement, Citizens Property Insurance Corporation (“Citizens”) intends to award Contracts to the following Vendors:

For CAT Field Task Adjusting Services:

1. Crawford and Company
2. Integrated Responders Group, Inc.
3. Allied American Adjusting Company
4. Pyka and Associates
5. WCC, Inc.
6. Leading Edge Claims Service
7. IAS Services Group, LLC
8. Aziel Corporation
9. DDC of Florida, LLC
10. Inspect Depot, Inc.
11. Alternative Claims Services, Inc.
12. Engage Solutions, Inc.
13. Syndicate Claim Services, Inc.
14. Ideal Adjusting, Inc.
15. Middle Bay Claims, Inc.

***FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 627.351, F.S.,
CONSTITUTES A WAIVER OF PROCEEDINGS. SEE SECTION 4, GENERAL CONDITIONS, WITHIN
THE SOLICITATION DOCUMENT FOR DETAILS REGARDING HOW AND WHERE TO FILE A
PROTEST.***