

CONSENT ITEM

Information Systems Advisory Committee Meeting, June 5, 2018
Board of Governors Meeting, June 20, 2018

CONTRACT ID:	Internet Network Services Contract No. 13-12-0035-02 Level 3 Financing, Inc. d/b/a Level 3 Communications, LLC
BUDGETED	Funding for internet network services has been included in the 2018 Annual Operating Budget. Funding for the remaining years of the contract term will be budgeted in the appropriate subsequent years.
CONTRACT AMOUNT	On March 22, 2013, Citizens' Board of Governors authorized expenditures for service under the contract, including optional renewals, in the amount of \$228,705.00. With this Consent Item, Citizens staff is seeking authorization for an additional \$146,265.00, bringing the total amount of authorized expenditures to \$374,970.00.
CONTRACT HISTORY	The contract is for internet network services for the Jacksonville office. Citizens has consumed more services than initially anticipated due to a variety of factors (such as the move to the EverBank Center, which resulted in the addition of an additional backup circuit to Citizens' off-site data center). This increased consumption of services, along with surcharges, taxes, and fees not included in the previous Action Item, caused Citizens to exhaust the amount originally authorized by Citizens' Board of Governors in 2013. Citizens could not have conducted its business without these internet services and therefore additional expenditures were made. To date, the amount of additional spending is approximately \$24,067.00. This Consent Item requests approval of funding for the \$24,067.00 in additional spending to date and authority to pay another \$122,198.00 to continue services through April 24, 2020 (i.e., the remaining life of the contract).
CONTRACT TERM(S)	The contract had a five (5) year base term, April 25, 2013 – April 24, 2018 with two (2) optional one (1) year renewal terms, the first of which has already been executed, through April 24, 2019. One (1) optional one (1) year renewal term is remaining.
PURPOSE/SCOPE	This Consent Item seeks approval from Citizens' Board of Governor's for additional funding of \$146,265.00, bringing the total authorized expenditure over seven (7) years to \$374,970.00.
PROCUREMENT METHOD	In accordance with Citizens' Purchasing Policy, internet network services were competitively solicited via Request for Proposal No. 12-0035, which was issued on November 20, 2012. The resulting contract was issued on April 25, 2013.
RECOMMENDATION	Staff requests the Citizens Information Services Advisory Committee approve and recommend the Citizens Board of Governors: <ul style="list-style-type: none">a) Approve funding for additional expenditures under the contract of \$146,265.00; and,b) Authorize staff to take any appropriate or necessary actions consistent with this Consent Item.

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CONTACTS	Kelly Booten, Chief - Systems and Operations Aditya Gavvala, VP – IT Services and Delivery Stephen Guth, VP – Vendor Management Office
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