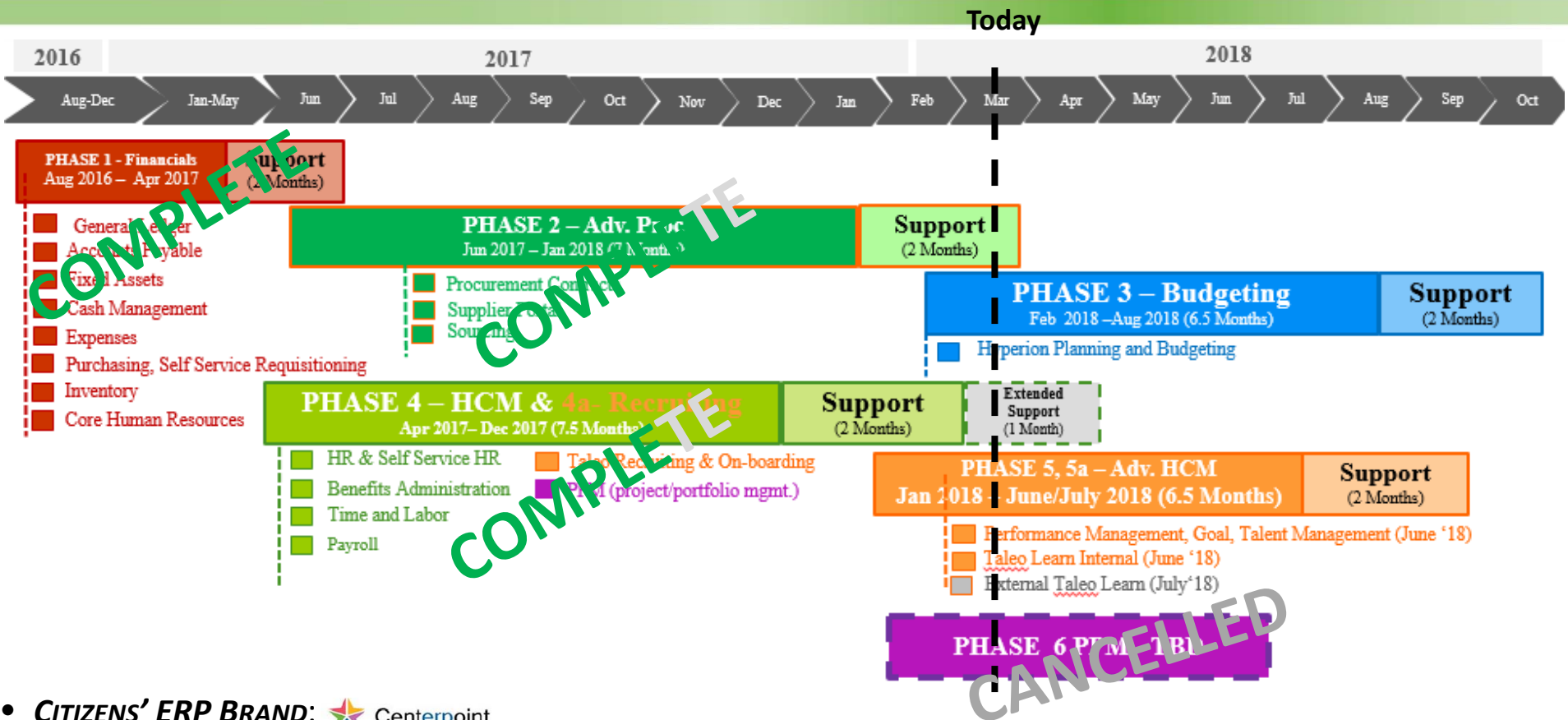





Enterprise Resource Planning (ERP) Update

Integrated ERP Solution: Program at a Glance



- **CITIZENS' ERP BRAND:**  Centerpoint
- **WHAT IS ERP?** Enterprise Resource Planning collectively refers to “back-office” administrative applications for Accounting, HR, Purchasing, Vendor Management and Project Management
- Via a competitive solicitation, the **ORACLE FUSION CLOUD SERVICE** was the selected product/solution, and **AST CORPORATION, INC.** was selected as our implementation partner
- 10-year contract for **\$13.7M** was approved at the June 2016 BOG meeting
- **MULTI-YEAR PROGRAM (2016-2018)** 24-month implementation, replacing 10 legacy applications

Integrated ERP Solution: Program Update (cont'd)

PHASE 1 FINANCIALS, PROCUREMENT – **COMPLETE**

PHASE 2 **ADVANCED PROCUREMENT** – KEY MILESTONES WITH PROJECTED COMPLETION DATES

- **COMPLETE** KICK-OFF JUNE 6, 2017
- **COMPLETE** DISCOVERY/PROCESS MODELING WORKSHOPS - LATE JUNE
- **COMPLETE** SPRINT 1 DEMO - MID JULY
- **COMPLETE** SPRINT 2 DEMO - EARLY AUGUST
- **COMPLETE** GAP ANALYSIS TO ESTABLISH NEW MILESTONES – MID OCTOBER
- **COMPLETE** USER ACCEPTANCE TESTING – EARLY DECEMBER
- **COMPLETE** TRAINING – MID JANUARY 2018
- **COMPLETE** TARGET GO-LIVE - JANUARY 29, 2018
- **SUPPORT PERIOD – 60 DAYS POST PRODUCTION (MARCH 29TH, 2018)**

PHASE 3 **PBCS** (PLANNING & BUDGET CLOUD SERVICE) **AKA BUDGET** - KEY MILESTONES WITH PROJECTED COMPLETION DATES

- **COMPLETE** KICK-OFF JANUARY 08, 2018 IN TALLAHASSEE
- **COMPLETE** DISCOVERY/PROCESS MODELING WORKSHOPS – LATE JANUARY
- **COMPLETE** SPRINT 1 DEMO – LATE FEBRUARY
- **SPRINT 2 DEMO – MID APRIL**
- SYSTEM INTEGRATION TESTING – MID MAY
- UAT – LATE JUNE
- TRAINING DELIVERY – LATE JULY
- **TARGET GO LIVE – AUGUST 06, 2018**
- SUPPORT PERIOD – 60 DAYS POST PRODUCTION (EARLY OCTOBER)

Integrated ERP Solution: Program Update (cont'd)

PHASE 4 HCM (HUMAN CAPITAL MANAGEMENT) - KEY MILESTONES WITH TARGET COMPLETION DATES

- **COMPLETE** KICK-OFF APRIL 24, 2017
- **COMPLETE** DISCOVERY/PROCESS MODELING WORKSHOPS – EARLY JUNE
- **COMPLETE** SPRINT 1 – LATE JUNE/EARLY JULY
- **COMPLETE** SPRINT 2 – LATE JULY
- **COMPLETE** SYSTEM INTEGRATION TESTING – EARLY OCTOBER
- **COMPLETE** PARALLEL PAYROLL TESTING – MID NOVEMBER (95% COMPLETE)
- **COMPLETE** UAT – NOVEMBER / EARLY DECEMBER
- **COMPLETE** GO/NO GO DECISION – 12.04.17
- **COMPLETE** TRAINING DELIVERY – MID DECEMBER
- **COMPLETE** CUTOVER ACTIVITIES – MID DECEMBER
- **COMPLETE** TARGET GO LIVE – 12.18.17
- **SUPPORT PERIOD – 60 DAYS POST PRODUCTION, EXTENDED THRU LATE APRIL**

PHASE 4A TALENT ACQUISITION – **COMPLETE**

- **COMPLETE** KICK-OFF JULY 25, 2017
- **COMPLETE** DISCOVERY/PROCESS MODELING WORKSHOPS – EARLY AUGUST
- **COMPLETE** SPRINT 1 – MID AUGUST
- **COMPLETE** SPRINT 2 – EARLY SEPTEMBER
- **COMPLETE** SYSTEM INTEGRATION TESTING – LATE SEPTEMBER
- **COMPLETE** UAT – NOVEMBER / EARLY DECEMBER
- **COMPLETE** TRAINING DELIVERY – DECEMBER
- **COMPLETE** TARGET GO LIVE – 12.18.17
- **COMPLETE** SUPPORT PERIOD – 60 DAYS POST PRODUCTION

Integrated ERP Solution: Program Update (cont'd)

PHASE 5 ADVANCED HCM - KEY MILESTONES WITH TARGET COMPLETION DATES

- **COMPLETE** KICK-OFF FEBRUARY 05, 2018
- **COMPLETE** DISCOVERY/PROCESS MODELING WORKSHOPS – LATE FEBRUARY
- SPRINT 1 DEMO – MID MARCH
- **SPRINT 2 DEMO – LATE MARCH**
- SYSTEM INTEGRATION TESTING – LATE APRIL
- UAT – LATE MAY
- TRAINING DELIVERY – MID JUNE
- CUTOVER/BLACK OUT PERIOD – MID JUNE
- **TARGET GO LIVE P5 – JUNE 18, 2018**
 - INCLUDES PERFORMANCE MGMT, GOAL MGMT, TALENT MGMT, INTERNAL LMS
- **TARGET GO LIVE P5A EXTERNAL LMS ONLY – JULY 16, 2018**
- SUPPORT PERIOD – 60 DAYS POST PRODUCTION (MID SEPTEMBER)

Integrated ERP Solution: Approved Action Item

Software Subscription Contract

- Subscription Services \$4,528,865
- Software Licenses 195,682
- Contingency for additional subscriptions 452,887

Total Costs for 10 years \$5,177,434

Implementation Services Contract

- Implementation Services \$6,586,200
- Training Credits 40,320
- Contingency for change orders 1,656,630

Total Costs for 10 years \$8,283,150

Legacy Systems Consulting Services \$150,000

Total Expenditures for 10 Years \$13,610,584

Integrated ERP Solution: Action Item Projected Spend, Implementation

Software Subscription Contract	Approved Spend	2016 Invoiced	2017 Invoiced	Projections by Quarter thru Implementation				Total for Years 1-3
				Q1 '18	Q2 '18	Q3 '18	Q4 '18	
Subscription Services	\$ 4,528,865	321,335	446,989	0	0	448,059	0	\$ 1,216,383
Software Licenses	\$ 195,682	68,747	13,637	0	0	13,637	0	\$ 96,021
Contingency, subscriptions: <i>incurred</i>	\$ -	50,449	12,750	8,256	65,000	0	3,456	\$ 139,911
Contingency, subscriptions: <i>available</i>	\$ 452,887	0	0	85,000	100,000	100,000	24,520	\$ 309,520
Total Costs for 10 years	\$ 5,177,434	440,531	473,376	93,256	165,000	561,696	27,976	\$ 1,761,835
Implementation Services Contract								
Implementation Services	\$ 6,586,200	2,001,940	3,565,280	477,521	417,191	105,144	19,124	\$ 6,586,200
Training Credits	\$ 40,320	40,320	0	0	0	0	0	\$ 40,320
Contingency, change orders: <i>incurred</i>	\$ -	0	205,715	495,234	283,200	61,700	10,200	\$ 1,056,049
Contingency, change orders: <i>available</i>	\$ 1,656,630	0	0	200,000	200,000	200,581	0	\$ 600,581
Total Costs for 10 years	\$ 8,283,150	2,042,260	3,770,995	1,172,755	900,391	367,425	29,324	\$ 8,283,150
Legacy Systems Consulting Svcs	\$ 150,000	0	0	0	60,000	0	90,000	\$ 150,000
Total Expenditure for 10 Yrs.	\$ 13,610,584	2,482,791	4,244,371	1,266,011	1,125,391	929,121	147,300	\$ 10,194,985

Commentary:

- **Subscription Services, Software Licenses & Implementation Services' spend** trending as projected
- Total **Incurred Contingency spend** (\$1,124,006) is **54%** of contingency spend authorization (\$2,109,517)
 - **Available Contingency Spend** = \$913,557
 - Three (3) timeline changes represent ~42% of total *Contingency, change orders: incurred*

Integrated ERP Solution: Action Item Projected Spend, Post Implementation

Software Subscription Contract	Approved Spend	2016 Invoiced	2017 Invoiced	Projections by Quarter Post Implementation							
				Total for Years 4-10	Q3 '19	Q3 '20	Q3 '21	Q3 '22	Q3 '23	Q3 '24	Q3 '25
Subscription Services	\$ 4,528,865	321,335	446,989	3,312,482	449,229	450,519	461,966	471,173	481,921	493,075	504,599
Software Licenses	\$ 195,682	68,747	13,637	\$99,661	\$13,637	\$13,637	\$13,910	\$14,188	\$14,472	\$14,761	\$15,056
Contingency, subscriptions: <i>incurred</i>	\$ -	50,449	12,750	\$3,456	\$3,456	\$0	\$0	\$0	\$0	\$0	\$0
Contingency, subscriptions: <i>available</i>	\$ 452,887	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs for 10 years	\$ 5,177,434	440,531	473,376	3,415,599	466,322	464,156	475,876	485,361	496,393	507,836	519,655
Implementation Services Contract											
Implementation Services	\$ 6,586,200	2,001,940	3,565,280								
Training Credits	\$ 40,320	40,320	0								
Contingency, change orders: <i>incurred</i>	\$ -	0	205,715								
Contingency, change orders: <i>available</i>	\$ 1,656,630	0	0								
Total Costs for 10 years	\$ 8,283,150	2,042,260	3,770,995		0	0	0	0	0	0	0
Legacy Systems Consulting Svcs	\$ 150,000	0	0		-	-	-	-	-	-	-
Total Expenditure for 10 Yrs.	\$ 13,610,584	2,482,791	4,244,371	3,415,599	466,322	464,156	475,876	485,361	496,393	507,836	519,655

Integrated ERP Solution

