

# ACTION ITEM

Information Systems Advisory Committee Meeting, November 28, 2018  
**Board of Governors Meeting, December 13, 2018**

<p><b>CONTRACT ID:</b></p>	<p><b>Disaster Recovery Co-Location Data Center and Services</b></p> <p>Contracting approval in the amount of \$3,180,000, as further described below is requested for technology data center space, infrastructure, software, and associated services available under State Term Contracts and Alternate Contract Sources approved by the State of Florida Department of Management Services, including:</p> <p>State of Florida Disaster Recovery Contract #991-268-11-1</p> <p>Primary Vendor identified to provide these services is DSM Technology Consultants.</p>										
<p><b>BUDGETED</b></p>	<p>Funding for the requested technology data center space, infrastructure, software, and services in the amount of \$ 1,100,000 is included in the 2018 budget. For contracts having a term extending beyond 2018, the funding for subsequent contract years will be budgeted in the appropriate budget year.</p>										
<p><b>CONTRACT AMOUNT</b></p>	<p>The estimated cost for the recommended term of five (5) years which includes a three (3) year base term with two (2) – one (1) year renewals is \$3,180,000. The cost is broken down as follows:</p> <table data-bbox="630 1094 1256 1276" style="margin-left: auto; margin-right: auto;"> <tr> <td>Initial Term (3 years)</td> <td style="text-align: right;">\$1,440,000</td> </tr> <tr> <td>First Renewal Option (1 years)</td> <td style="text-align: right;">\$480,000</td> </tr> <tr> <td>Second Renewal Option (1 years)</td> <td style="text-align: right;">\$480,000</td> </tr> <tr> <td><u>One Time Build Out</u></td> <td style="text-align: right;"><u>\$780,000</u></td> </tr> <tr> <td><b>Total Estimated Cost</b></td> <td style="text-align: right;"><b>\$3,180,000</b></td> </tr> </table> <p>Note: The estimated cost that was provided by vendor includes Data Center co-location rent, power and cooling. One time build out costs include facility and technology space buildout, concurrent network costs, packaging and transportation for existing technology equipment and existing data center decommissioning.</p>	Initial Term (3 years)	\$1,440,000	First Renewal Option (1 years)	\$480,000	Second Renewal Option (1 years)	\$480,000	<u>One Time Build Out</u>	<u>\$780,000</u>	<b>Total Estimated Cost</b>	<b>\$3,180,000</b>
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<p><b>CONTRACT TERM(S)</b></p>	<p>Three (3) years with two (2) one (1) year renewal options.</p>										
<p><b>PURPOSE/SCOPE</b></p>	<p><b>Purpose:</b> The purpose of this recommendation is to provide for the survivability and sustainability of the Citizens’ Technology and critical business operations during a prolonged outage of the technology located in the Citizens production Data Center.</p> <p><b>Scope:</b> Citizens Property Insurance (“Citizens”) has made the strategic determination to realign existing data center operations such that IT services are supported from two (2) functional data center sites (a primary production site and a secondary disaster recovery site). The implementation of this strategy involves the creation and migration of equipment from the current Tampa Data Center location to a Co-Location facility. This is required in the event that the primary production Data Center becomes inoperable for an extended period of time.</p>										

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<b>PROCUREMENT METHOD</b>	As described under the Contract ID section above and consistent with Citizens' Purchasing Policy, expenditures hereunder shall be made utilizing State Term Contracts and Alternate Contract Sources approved by the State of Florida Department of Management Services
<b>RECOMMENDATION</b>	The Citizens Information Systems Advisory Committee recommends the Citizens Board of Governors:  a) Approve the Disaster Recovery Co-Location Data Center and Services State of Florida Disaster Recovery Contract #991-268-11-1 (vendor DSM Technology Consultants) in the amount of \$3,180,000; and,  b) Authorize staff to take any appropriate or necessary actions consistent with this Action Item.
<b>CONTACTS</b>	Kelly Booten, Chief – Systems and Operations Robert Sellers, VP & Chief Technology Officer Aditya Gavvala, VP IT Services and Delivery Stephen Guth, VP Vendor Management Office