

# CONSENT ITEM

Claims Committee Meeting, September 6, 2017  
Board of Governors Teleconference Meeting, September 27, 2017

<b>CONTRACT ID:</b>	<b>Property Loss Estimating Software (ITN 14-0006)</b>
<b>BUDGETED</b>	Yes. However, with the utilization of the Xactware reporting service, current estimates indicate the initial approved contract spend will be depleted by year 2023 of the contract term.
<b>CONTRACT AMOUNT</b>	On February 6, 2015 the Board approved \$13,000,000 with the initial Property Loss Estimating Software (PLES) Action Item. This Consent Item requests approval for an additional \$2,175,000 in contract spend.
<b>CONTRACT HISTORY</b>	This PLES contract was a result of ITN 14-0006, and took effect March 1, 2015. Xactware provides a claims estimation software that supports the functional requirements of both the daily and catastrophe claims operations.
<b>CONTRACT TERM(S)</b>	The contract has a base term of 5 years, with one 3 year renewal option and one 2 year renewal option, for a total of ten years.
<b>PURPOSE/SCOPE</b>	<p>This Property Loss Estimating Software Consent Item seeks approval to increase total contract spend from \$13,000,000 to \$15,175,000. This increase in authorized spend is necessary for Citizens to utilize the roof and property reporting service provided by Xactware.</p> <p>While reporting services are included in the contract, it is not a service Citizens has utilized to this point and therefore the cost associated with this service was not accounted for in the initial authorized spend approved by the Board of Governors.</p>
<b>PROCUREMENT METHOD</b>	On April 1, 2014, Citizens issued Invitation to Negotiate (ITN) 14-0006, for Property Loss Estimating Software. Xactware Solutions, Inc. was the awarded vendor.
<b>RECOMMENDATION</b>	<p>Staff recommends the Citizens' Board:</p> <ul style="list-style-type: none"><li>a) Approve the recommended increase of the total contract authority by \$2,175,000, from \$13,000,000 to a total of \$15,175,000 for Property Loss Estimating Software, ITN 14-0006;</li><li>b) Approve the contract not to exceed \$15,175,000; and</li><li>c) Authorize staff to take any appropriate or necessary action consistent with this Consent Item.</li></ul>
<b>CONTACT</b>	Jay Adams, Chief of Claims