

ACTION ITEM

Claims Committee Meeting, September 6, 2017
Emergency Board of Governors Meeting, September 6, 2017

CONTRACT ID:	Independent Adjusting Services – Catastrophe RFP No. 17-0020 MULTIPLE VENDOR AWARD – SEE ATTACHED NOTICE
BUDGETED ITEM	Yes
CONTRACT AMOUNT	The estimated cost of this contract, including renewals, is not to exceed \$343,900,000. This amount is accounted for under RFP No. 17-0006 as this is a contingency for the Non-Litigated/Catastrophe contract.
PURPOSE / SCOPE	This Action Item seeks approval for Citizens to enter into contracts with multiple qualified vendors that are able to provide Independent Adjusting Services for Catastrophe Response in order to adjust claims on behalf of Citizens’ policyholders throughout the State of Florida. Citizens estimates a need for a sufficient amount of approximately 2000 adjusters to assist with Catastrophe Response. Citizens intends to contract with enough vendors to secure the necessary adjusters to provide Catastrophe Response Adjusting services until the necessary amount of adjusters in each service category are verified as having met Citizens’ requirements.
CONTRACT TERM(S)	The proposed contracts will have a five (5) year base term with optional five (5), one (1) year renewal terms (the “Renewal Term”), which may be exercised upon mutual agreement of the parties.
PROCUREMENT METHOD	On July 13, 2017, Citizens issued Request for Proposals (RFP) No. 17-0020 for Independent Adjusting Services - Catastrophe. Responses were received and scored by an Evaluation Committee. Vendors were able to submit proposals to provide services under one distinct service category, CAT Field Task Adjusting Services. The Evaluation Committee recommended primary award to multiple Catastrophe Field Task Adjusting Services vendors on August 2, 2017. A listing of the firms recommended for award in the Notice of Intent to Award is attached as Attachment “A”.
RECOMMENDATION	Staff recommends the Citizens’ Board: a) Approve the recommended award and resulting contract including renewal periods for Independent Adjusting Services – Catastrophe, RFP 17-0020, to the list of attached Vendors, as set forth in this Action Item; b) Approve this Action Item not to exceed \$343,900,000; and c) Authorize staff to take any appropriate or necessary actions consistent with this Action Item.
CONTACTS	Jay Adams, Chief of Claims



**NOTICE OF INTENT TO AWARD
REQUEST FOR PROPOSALS NO.: 17-0020
Independent Adjusting Services – Catastrophe
August 2, 2017**

As to the above-mentioned competitive procurement, Citizens Property Insurance Corporation (“Citizens”) intends to award Contracts to the following Vendors:

For CAT Field Task Adjusting Services:

1. Bradley Stinson and Associates, Inc.
2. Lozano Insurance Adjusters, Inc.
3. Worley Claims Service, LLC
4. S and S Claims Service, Inc.
5. B and H Claims Service, Inc.
6. Insure-Aid Claims Service
7. HISI, Inc.
8. Hammerman and Gainer, Inc.
9. Accelerated Adjusting, LLC
10. Administrative Strategies, LLC

***FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 627.351, F.S.,
CONSTITUTES A WAIVER OF PROCEEDINGS.
SEE SECTION 4, GENERAL CONDITIONS, WITHIN THE SOLICITATION DOCUMENT FOR DETAILS
REGARDING HOW AND WHERE TO FILE A PROTEST.***