Citizens is committed to helping you recover after damage or suspected damage to your insured property is reported. As you begin your road to recovery, here are a few simple steps you can take to help make the claims process a little smoother:

- Take photos/video of damaged property before making any emergency repairs.
- If it is safe, take reasonable emergency measures to protect your property from further damage.
- Whenever possible, retain any damaged items for Citizens to inspect.
- Keep receipts for any repairs or other expenses associated with your loss.
- If the cost to perform emergency measures will exceed $3,000, contact your adjuster.

Your repair estimate will outline any covered damages identified during the inspection with specific line-by-line description of scope of work and related costs for making the repairs to your property. Repair costs can vary widely due to supply and demand for labor and materials.

Did You Know?
Your policy either provides Replacement Cost coverage or Actual Cash Value (ACV) coverage. Estimates are based on Replacement Cost for current market conditions for labor and like kind new materials. If you have ACV coverage, your estimate will be based on the depreciated value of damaged items, which reflects their overall decrease in value due to age, wear and tear, obsolescence and other factors.

Your adjuster will submit their report and repair estimate to Citizens. Based on all information gathered, Citizens will issue an initial payment of ACV for your claim minus your policy deductible. If you have Replacement Cost coverage, the recoverable depreciation will be issued after proof of repairs having been completed is received.

Have a Mortgage?
If you have a mortgage company and your initial claims payment is over a certain amount, Florida law requires that Citizens lists the company on your claim check. Banks require that all payees listed on a check sign the check. Ask your mortgage company about its procedures for endorsing your claim check. Be sure to check that your mortgage company is correctly listed on your policy during your annual policy review.

Some policies provide Additional Living Expense (ALE) coverage, which helps pay for expenses incurred if your home is uninhabitable due to a covered loss. These may include expenses for food, a place to live or other costs associated with maintaining your household.

Keep Receipts:
Accurate receipts are required. Make copies of these receipts for your records and provide the originals to your adjuster.

Your Citizens adjuster may inspect your property with you to determine covered damages and reasonable repairs. They will evaluate the damage, take photographs and document the property condition to create your repair estimate.

Don't Forget:
Provides your adjuster with any photos, receipts and repair estimates during your inspection. If you have additional information about your loss after your inspection, contact your adjuster.

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Supplemental Payments
Initial claims payments are based on the estimated cost of covered repairs known at the time of inspection. If the total costs of the repairs exceed your initial claim payment or your contractor discovers additional damages, you may be eligible for supplemental payments.

Pro Tip:
If your contractor’s estimate is more than Citizens’ estimate or additional damages are found, contact your Citizens adjuster before signing any contract or proceeding with any work. Citizens will work with you and the contractor to determine if a supplemental payment is warranted.