

**CITIZENS PROPERTY INSURANCE CORPORATION**  
301 W BAY STREET  
JACKSONVILLE, FLORIDA 32202-5142

TELEPHONE: 866.411.2742



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<Date>

<Vendor Name>

<Vendor Mailing Address 1>

<Vendor Mailing City>, < Vendor Mailing State> <Vendor Mailing Zip>

As a vendor who has conducted business with us in the past, Citizens would like to make you aware of a change to Florida law that may affect any future assignment of benefits (AOB) agreements you execute with Citizens policyholders.

As part of the 2019 Legislative Session, the Florida Legislature enacted legislation aimed at bringing more transparency to the AOB process. Effective July 1, 2019, if a Citizens policyholder signs an AOB agreement with you, you must submit a copy of the signed assignment agreement for post-loss benefits to Citizens within three business days of the contract being executed or work beginning, whichever is earlier. You can submit the copy using either of the following methods:

- Mail or deliver to Citizens' designated address, which is specified on the policyholder's *Declarations* page:

Citizens Property Insurance Corporation  
301 W Bay St  
Jacksonville, FL 32202

- Submit electronically. Instructions for submission are available on [www.citizensfla.com/aob](http://www.citizensfla.com/aob).

If you have additional questions, call our Customer Care Center at 866.411.2742, Monday-Friday, from 8 a.m.-5:30 p.m.

Thank you.