

CONSENT ITEM

Information Systems Advisory Committee, November 29, 2016
Board of Governors Meeting, December 7, 2016

CONTRACT ID:	IT Staff Augmentation Services Contracting approval is requested for the purchase of staff augmentation services available under the following approved State of Florida, Federal, Alternate Source and Citizens' contracts listed below. 973-000-14-1 Management Consulting Services 973-561-10-1 Information Technology Consulting Services 252-GSA Schedule 70 Information Technology Equipment, Software and Services 973-501-12-ACS IT Research and Advisory Services Citizens' Contingent Worker Contracts Requested Contracting Approval : \$2,443,203
BUDGETED	Funding for the requested contracts for IT Staff Augmentation Services is included in the 2017 budget.
CONTRACT AMOUNT	The estimated amounts by IT business unit are listed below. Please note: Amounts may vary by business unit, vendor or alternate vendors among the contracts referenced above and may be substituted, based on specific requirements, performance assessment and cost.
CONTRACT HISTORY	Citizens Purchasing Policy approved by the Board authorizes Citizens to utilize state, federal and alternate contract sources approved by the State of Florida Department of Management Services. The contracts listed under the contract ID section above meet these requirements.
CONTRACT TERM(S)	January 1, 2017 to December 31, 2017
PURPOSE/SCOPE	<p>IT Staff Augmentation Services supplement full time staff by providing resources required to accelerate progress of time-critical projects, providing coverage while full-time positions are open, and assuring availability of required niche expertise. The IT Department supports over 100 production applications, including Citizens Insurance Suite, Clearinghouse, human resource applications, financial systems, disaster recovery, and other business systems.</p> <p>IT 2017 resource requirements have been determined in collaboration with business units as a part of the annual planning process. This recommendation for staff augmentation services represents a balance of Citizen' staff and external resources.</p> <p>The requested resources will support the following primary business needs:</p> <ul style="list-style-type: none">• Engineering Services \$242,667• Operation Services \$355,420• Services Delivery \$770,016• Infrastructure and Operations Services \$45,500• Application Delivery \$1,029,600 <p>Vendor utilization will be based on specific requirements, performance assessment and cost.</p>

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PROCUREMENT METHOD	Approved purchases will be completed utilizing the contracts referenced above in accordance with Citizens' Purchasing Policy. All expenditures will be made under approved state, federal, alternate source, and Citizens' contracts or any successor contracts approved by the State of Florida Department of Management Services. Citizens' Contingent Worker Contracts were awarded after the issuance of a Request for Proposal, number 15-0019 and approved by the Board on December 9, 2015 will also be used as needed.
RECOMMENDATION	Citizens' staff recommends that Citizens Board of Governors: a) Approve the recommended IT Staff Augmentation Services (contracting authority) Consent Item; and b) Authorize staff to take any appropriate or necessary actions consistent with this Consent Item.
CONTACTS	Curt Overpeck, Chief Information Officer Robert Sellers, VP IT Infrastructure & Operations Aditya Gavvala, VP Application Delivery Bill Stancill, Manager Vendor Management Office