

ACTION ITEM

CONTRACT ID:	Employee Benefits Consulting and Brokerage Services <i>Recommended Vendor: Mercer Health & Benefits, LLC</i>
BUDGETED ITEM	Funding to be included in the Annual Operating Budget for each respective contract term year.
CONTRACT AMOUNT	Base Term (Three years): 2017-2019 Scope of Work Lump Sum Fee <ul style="list-style-type: none">o \$190,000 per year Total Base Term estimated cost: \$570,000.00 First Renewal Term: 2020-2021 Scope of Work Lump Sum Fee <ul style="list-style-type: none">o \$175,000 per year Total Three Year Renewal Term estimated cost: \$525,000.00
PURPOSE / SCOPE	This Action Item represents a new contract award for a third party to provide Employee Benefits Consulting and Brokerage Services for all Health and Welfare Plans and Programs to be offered to Citizens' employees, effective January 1, 2017.
CONTRACT TERM(S)	Base Term: January 1, 2017 through December 31, 2019 Renewal Term: Three (3) – one (1) year renewals
PROCUREMENT METHOD	On July 21, 2016 Citizens issued a solicitation seeking an employee benefits consultant and broker to provide services related to insurance benefits that make up the employee benefit program provided to Citizens' employees. Responses were received and evaluated by an Evaluation Committee. The Evaluation Committee recommended award to one (1) vendor, Mercer Health & Benefits, LLC on October 4, 2016.
RECOMMENDATION	Staff recommends that Citizens' Board: <ul style="list-style-type: none">a) Approve the contract with Mercer Health & Benefits, LLC as set forth in the Employee Benefits Consulting and Brokerage Services Action item:<ul style="list-style-type: none">- Three (3) year Base Term estimated contract spend of \$570,000 to Mercer Health & Benefits, LLC.- Three (3) - one (1) year renewals estimated contract spend of \$525,000 to Mercer Health & Benefits, LLC benefit plan.b) Authorize staff to take appropriate or necessary action consistent with this Action Item.
CONTACTS	Violet Bloom, Vice President, Human Resources Carrie Thomas, Director, Total Rewards