

ACTION ITEM

Board of Governors Meeting, December 7, 2016

CONTRACT ID:	SECURITY OFFICER SERVICES – TAMPA <i>Vendor: AlliedBarton Security Services, LLC</i>
BUDGETED ITEM	Yes. This is an operating expense item budgeted annually.
CONTRACT AMOUNT	\$137,343 This represents approximately \$127,343 in daily security services and \$10,000 in contingency needs that may arise due to Catastrophe Operations or other emergency service needs.
PURPOSE / SCOPE	Purpose: This procurement seeks Board approval of the proposed estimated expenditure for security officer services. Scope: This procurement provides for security officer services at the Tampa building within the space leased by Citizens. Primary services includes one officer per shift for 24/7 coverage that will provide roaming patrols, daily monitoring of cameras and lobby area support during normal working hours. In addition, this contract will allow for the activation of additional services as needed resulting from a catastrophic event or other emergency requiring security support services. This expense was previously approved under another vendor which has been replaced with this state term contract provider to ensure no gap in security patrols.
CONTRACT TERM(S)	January 1, 2017 – December 1, 2017 The proposal is for a base term of 11 months as the current state term contract being utilized expires 12/15/2016 and use of services through this contract cannot exceed more than 12 months past the state term contract expiration date per policy. While the contract has available renewal options, these renewal timeframes have not yet been approved by DMS. Therefore, only the base term of 11 months is being requested at this time.
PROCUREMENT METHOD	Procurement will be through Florida State Term Contract No. 92121500-14-01 which meets the requirements of Citizens' Purchasing Policy.
RECOMMENDATION	Citizens' staff recommends that Citizens Board of Governors: a) Approve the recommended Security Officer Services – Tampa (vendor AlliedBarton Security Services, LLC.) Action Item; and b) Authorize staff to take any appropriate or necessary action consistent with this Action Item.
CONTACTS	Kelly Booten, Chief, Systems and Operations Cherri Linn, Director, Facilities Management