

# CONSENT ITEM

<b>CONTRACT ID:</b>	<b>Janitorial Services - Jacksonville</b> ABM Janitorial Services-Southeast, LLC Amendment #1 to the Contract
<b>BUDGETED</b>	This is an ongoing operating expense item that is budgeted annually.
<b>CONTRACT AMOUNT</b>	\$737,611
<b>CONTRACT HISTORY</b>	Pursuant to contract #16-16-0003-02 ABM Janitorial Services – Southeast, LLC (ABM) provides janitorial services at the Tampa leased office space. Pursuant to Contract #16-16-0003-01 another vendor provides services at the Jacksonville lease office space, but due to performance issues a replacement vendor is needed in order to properly transition services. The current contract with ABM allows Citizens to add/subtract facilities or additional square feet as needed in Jacksonville, Tampa and/or Tallahassee. Amendment #1 to Contract #16-16-0003-02 will add the EverBank Center facility and its square footage to the current contract.
<b>CONTRACT TERM(S)</b>	The initial contract with ABM is a three (3) year initial base term, beginning July 1, 2016 and ending June 30, 2019 with three (3), one-year renewal terms, which may be exercised upon mutual agreement of the parties. Amendment #1 will add the Jacksonville EverBank Center facility and its square footage along with the necessary additional expense to the scope but will not change the overall contract terms. Amendment #1 is estimated to begin October 1, 2016 through the life of the contract.
<b>PURPOSE/SCOPE</b>	Janitorial services include evening services, day porter services and when required specialized cleaning and extended services resulting from the activation of CAT operations or other emergencies. Vendor to be responsible for providing all cleaning supplies, equipment, and trained personnel to carry out and meet contract specifications and requirements.
<b>PROCUREMENT METHOD</b>	On January 28, 2016, Citizens issued Janitorial Services RFP No. 16-0003. Vendor responses were due by March 3, 2016 and seventeen (17) proposals were timely submitted. The proposals were reviewed and scored by an Evaluation Committee and ABM Janitorial Services-Southeast, LLC was the #1 ranked vendor in Tampa, and #2 in Jacksonville. The contract with ABM allows for services in Tampa, Jacksonville and Tallahassee as needed.
<b>RECOMMENDATION</b>	It is recommended that Citizens' Board:  a) Approve Amendment #1 to the contract with ABM Janitorial Services – Southeast, LLC. as set forth in this Janitorial Services Consent Item to provide janitorial services at the EverBank Center in Jacksonville; and  b) Authorize staff to take any appropriate or necessary action consistent with this Consent Item.
<b>CONTACTS</b>	Kelly Booten, Chief, Systems and Operations