Citizens Property Insurance Corporation
Charter - Information Systems Advisory Committee

I. Statement of Purpose

The Information Systems Advisory Committee (Committee) of Citizens Property Insurance Corporation (Citizens) assists the Board of Governors (Board) in fulfilling its oversight responsibilities in assuring that information technology governance is fully integrated into enterprise governance and is effectively implemented. The Committee assures the Board is appropriately informed on information technology matters and risks, and provides the Board with timely recommendations on strategic plans and major technology investments.

II. Organization and Operation

Authority and Charter
The Committee's authority comes from the Board. The Committee charter shall establish purpose, organization, and responsibilities of the Committee. At least annually, the charter shall be reviewed by the Committee and any proposed changes shall be subject to Board approval.

Committee Composition
The Board Chair shall appoint no less than two Board members to the Committee, with one Board member being designated as Committee Chair. The Board Chair may additionally appoint industry advisors, each having appropriate expertise and experience, to serve on the Committee. Committee members serve at the pleasure of the Board Chair.

Meetings and Communications
The Committee shall meet at least two times a year and additional meetings may be convened as the Committee Chair directs. Agendas and supporting material will be provided to Committee members in advance of meetings. Minutes of each meeting will be approved by the Committee at a subsequent meeting. The Committee is governed by and operates under the same rules as the Board, including compliance with the Florida Sunshine Law.

III. Primary Responsibilities

a. Review and assess Citizens' information technology governance practices.
b. Review and assess information technology strategic plans and ensure their alignment with business plans.
c. Review information technology status and plans to assure cost-effectiveness and value in delivery of services.
d. Review and assess IT Risk practices, including IT Security & Disaster Recovery.
e. Make timely recommendations to the Board on major information technology investment decisions and their values.
f. Review of information technology audit findings and management response plans.
g. Annually evaluate the Committee's discharge of all responsibilities outlined in this Charter.
h. Other responsibilities as delegated by the Board Chair.