

ACTION ITEM

Board of Governors Teleconference Meeting July 19, 2016

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CONTRACT ID:	Water Mitigation Estimate Review Program RFP 16-0007 RECOMMENDED VENDOR: LYNX SERVICES, LLC
BUDGETED ITEM:	The estimated cost for this contract is a budgeted expense that is paid as an Adjusting Expense under the claim file.
CONTRACT AMOUNT:	Estimated at \$1,829,065 for the life of the contract, including renewal terms. Based on \$365,813 spend annually.
PURPOSE / SCOPE:	<p>Citizens' Claims Department is seeking to examine whether claim invoices associated with water damage are reasonable and adhere to industry standards. This program will provide Citizens with certified and trained professionals to assess contractor expenses and/or invoices related to restoring residential and commercial properties due to water damage. The goal is to identify inflated or excessive charges on invoices from contractors that have performed water damage restorations for Citizen's policyholders and to contest or adjust invoices so it comports with industry standards.</p> <p>Citizens sought vendors capable of providing invoice and estimate reviews by certified IICRC, experienced and professional staff.</p>
CONTRACT TERM(S):	The contract is anticipated to have a three (3) year base term with two (2) optional one (1) year renewals.
PROCUREMENT METHOD:	On March 16, 2016 Citizens issued a Request for Proposal 16-0007 for Water Mitigation Estimate Review Program. Responses were received and evaluated by an Evaluation Committee. The Evaluation Committee recommended award to one (1) vendor on June 9, 2016.
RECOMMENDATION:	<p>Staff recommends the Board of Governors to:</p> <ul style="list-style-type: none">a) Approve the recommended award and resulting contract, including renewal periods for Water Mitigation Estimate Review Program, RFP 16-0007 to Lynx Services, LLC;b) Authorize staff to take any appropriate or necessary actions consistent with this Action Item; andc) Approve this Action Item not to exceed \$1,829,065.
CONTACTS:	Jay Adams, Chief of Claims



REQUEST FOR PROPOSALS NO. 16-0007
FOR
WATER MITIGATION ESTIMATE REVIEW PROGRAM
NOTICE OF INTENT TO AWARD

Thursday, June 9, 2016

As to the above-mentioned competitive procurement, Citizens Property Insurance Corporation ("Citizens") intends to award a contract to the following Vendor:

- Lynx Services

As to the above-mentioned competitive procurement Citizens intends to award a contingent contract to the following Vendor:

- Paul Davis Restoration

***FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 627.351, F.S.,
CONSTITUTES A WAIVER OF PROCEEDING***