

# AUDIT REPORT AND ISSUE RATING

JUNE 22, 2016

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## Definitions

### Audit Ratings

#### Satisfactory:

The control environment is considered appropriate and maintaining risks within acceptable parameters. There may be no or very few minor issues, but their number and severity relative to the size and scope of the operation, entity, or process audited indicate minimal concern.

#### Needs Minor Improvement:

The number and severity of issues relative to the size and scope of the operation, entity, or process being audited indicate some minor areas of weakness in the control environment that need to be addressed. Once the identified weaknesses are addressed, the control environment will be considered satisfactory.

#### Needs Improvement:

The audit raises questions regarding the appropriateness of the control environment and its ability to maintain risks within acceptable parameters. The control environment will require meaningful enhancement before it can be considered as fully satisfactory. The number and severity of issues relative to the size and scope of the operation, entity, or process being audited indicate some noteworthy areas of weakness.

#### Unsatisfactory:

The control environment is not considered appropriate, or the management of risks reviewed falls outside acceptable parameters, or both. The number and severity of issues relative to the size and scope of the operation, entity, or process being audited indicate pervasive, systemic, or individually serious weaknesses.

## Issue Classifications

Control Category	High	Medium	Low
<i>Financial Controls (Reliability of financial reporting)</i>	<ul style="list-style-type: none"> <li>• Actual or potential financial statement misstatements &gt; \$10 million</li> <li>• Control issue that could have a pervasive impact on control effectiveness in business or financial processes at the business unit level</li> <li>• A control issue relating to any fraud committed by any member of senior management or any manager who plays a significant role in the financial reporting process</li> </ul>	<ul style="list-style-type: none"> <li>• Actual or potential financial statement misstatements &gt; \$5 million</li> <li>• Control issue that could have an important impact on control effectiveness in business or financial processes at the business unit level</li> </ul>	<ul style="list-style-type: none"> <li>• Actual or potential financial statement misstatements &lt; \$5 million</li> <li>• Control issue that does not impact on control effectiveness in business or financial processes at the business unit level</li> </ul>
<i>Operational Controls (Effectiveness and efficiency of operations)</i>	<ul style="list-style-type: none"> <li>• Actual or potential for public censure, fines or enforcement action (including requirement to take corrective actions) by any regulatory body which could have a significant financial and/or reputational impact on the Group</li> <li>• Any risk of loss of license or regulatory approval to do business</li> <li>• Areas of non-compliance identified which could ultimately lead to the above outcomes</li> <li>• A control issue relating to any fraud committed by any member of senior management which could have an important compliance or regulatory impact</li> </ul>	<ul style="list-style-type: none"> <li>• Actual or potential for public censure, fines or enforcement action (including requirement to take corrective action) by any regulatory body</li> <li>• Areas of non-compliance identified which could ultimately lead to the above outcomes</li> </ul>	<ul style="list-style-type: none"> <li>• Actual or potential for non-public action (including routine fines) by any regulatory body</li> <li>• Areas of noncompliance identified which could ultimately lead the above outcome</li> </ul>
<i>Compliance Controls (Compliance with applicable laws and regulations)</i>	Such an issue would be expected to receive immediate attention from senior management, but must not exceed 60 days to remedy.	Such an issue would be expected to receive corrective action from senior management within 1 month, but must be completed within 90 days of final Audit Report date.	Such an issue does not warrant immediate attention but there should be an agreed program for resolution. This would be expected to complete within 3 months, but in every case must not exceed 120 days.
<i>Remediation timeline</i>	Such an issue would be expected to receive immediate attention from senior management, but must not exceed 60 days to remedy.	Such an issue would be expected to receive corrective action from senior management within 1 month, but must be completed within 90 days of final Audit Report date.	Such an issue does not warrant immediate attention but there should be an agreed program for resolution. This would be expected to complete within 3 months, but in every case must not exceed 120 days.