

ACTION ITEM

Board of Governors Meeting June 22, 2016

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| CONTRACT ID: | SECURITY OFFICER SERVICES <i>VENDOR: ALLIEDBARTON SECURITY SERVICES, LLC</i> |
| BUDGETED ITEM: | This is an operating expense item budgeted annually. |
| CONTRACT AMOUNT: | \$516,000 This represents approximately \$506,000 in daily security services and \$10,000 in contingency needs that may arise due to CatOps or other emergency service needs. |
| PURPOSE / SCOPE: | <p>Purpose: This procurement seeks Board approval of the proposed estimated expenditure for security officer services.</p> <p>Scope: This procurement provides for security officer services at the EverBank Center within the space leased by Citizens. Primary services include an officer for roaming patrols 24 x 7 and an officer for daily monitoring of cameras and lobby area support during normal working hours. In addition, this contract will allow for the activation of additional services as needed resulting from a Catastrophic event or other emergency requiring security support services. This expense was previously approved under another vendor, however, they did not mutually agree to continue services at the new location so a new provider had to be procured.</p> |
| CONTRACT TERM(S): | Anticipated to begin July 1, 2016 – December 1, 2017. The proposal is for a base term of 17 months as the current state term contract being utilized expires 12/13/2016 and use of services through this contract cannot exceed more than 12 months past the state term contract expiration date per policy. While the contract has available renewal options, they have not yet been executed by DMS. |
| PROCUREMENT METHOD: | Procurement will be through the Florida State Term Contract No. 92121500-14-01 which meets the requirements of Citizens' Purchasing Policy. |
| RECOMMENDATION: | It is recommended that Citizens' Board: <ul style="list-style-type: none">a) Approve the expenditures for Security Officer Services to AlliedBarton Security Services, LLC. as set forth in this Action Item; andb) Authorize staff to take any appropriate or necessary action consistent with this Action Item. |
| CONTACTS | Kelly Booten, Chief, Systems and Operations Cherri Linn, Director, Facilities Management |