

Consent Item

Information Systems Advisory Committee (June 7, 2016)
Board of Governors Meeting (June 22, 2016)

Consent items are budgeted, contract extensions and/or previously approved by Citizens Board of Governors.

CONTRACT ID:	Code Repository Software (Perforce) Vendor: Perforce and Perforce Resellers
BUDGETED:	Funding in the amount of \$26,000 was included in the 2016 budget approved by the Board on December 9, 2015. The remainder of the Contract Amount described below (the amount of \$134,000) will be included in future budgets on a proportional basis for the remaining four years of the five (5) year contract term. The requested Contract Amount for a five (5) year term enables Citizens to lock in pricing, reduce acquisition costs, and reduce internal administrative activities.
CONTRACT AMOUNT:	The additional estimated cost for a five (5) year contract term after 2016 is \$134,000 (\$26,000 has already been included in the approved 2016 budget). The total contract amount is expected to be \$160,000.
CONTRACT HISTORY:	The GSA contract schedule 70 was approved by the Florida Department of Management Services and meets the requirements of Citizens' Purchasing Policy.
CONTRACT TERM(S):	Five (5) years beginning August 23, 2016 and ending August 22, 2021.
PURPOSE / SCOPE:	<p>Perforce is Citizen's main source code control system. The source code for programs, scripts, and various file types are stored in Perforce for safe sharing and archiving. This software provides a full audit trail of the history of changes to programs, scripts and files that exists. With this software Citizens is able to build code ensuring that all code changes are built with the correct version of the file before installing into production.</p> <p>Citizens has utilized this software since 2006 renewing annually for approximately \$26,000 or less and it was not previously recognized as needing Board approval. During this year's contract renewal process, it was realized that the combined annual spend and the amount of planned future expenditures required that this Consent Item be presented to ISAC and the Board for review and consideration for approval.</p>
PROCUREMENT METHOD:	In accordance with the Citizens' Purchasing Policy, Citizens will utilize the contract procurement methods identified and approved by the Florida Department of Management Services under 252 – GSA Schedule 70 Information Technology Equipment, Software and Services.
RECOMMENDATION:	The ISAC and Board are requested to review and approve spend authority in the amount of \$134,000 for this purchase.
CONTACTS:	<p>Robert Sellers, VP IT Infrastructure & Operations</p> <p>Diane Walker, Director IT Operations</p> <p>Bill Stancill, Manager Vendor Management Office</p>