



Personal Lines: Document Deferral Form For Gulfstream, Southern Fidelity and Universal

For policies related to Gulfstream Property and Casualty Insurance Company, Southern Fidelity Insurance Company and Universal Insurance Company of North America cancellations effective June 2021, Citizens will accept applications and will defer some required documents for new-business submissions related to the Florida Office of Insurance Regulation (OIR) order.

For deferred documents, agents must submit all required documents no later than 90 days after the Citizens policy effective date to be considered for renewal coverage.

Directions:

1. Upload and link this completed form in the *Required Document* section in PolicyCenter® when deferring a required document requirement as outlined below.
2. Indicate which document(s) you are deferring:
 - ☐ 4-Point Inspection
 - ☐ Roof condition documentation
 - ☐ *Uniform Mitigation Verification Inspection Form*
3. Enter *Deferred* when PolicyCenter prompts you for each of the following:
 - Company name
 - First name
 - Last name
 - License number
 - Use the effective date of the policy for the inspection date

Notes:

- Agents must submit a copy of the nonrenewal or cancellation notice to ensure the risk is eligible for the deferral.
- This deferral program ends June 30, 2021.
- eSignatures are acceptable.
- Citizens reserves the right to require any documents to renew a policy.
- Underwriting retains the right to reject documentation that does not reasonably support the representations made in the application.
- For more information about required documentation, see the *Required Document Guides*. (Log into the **Agents** website and select **Training → Personal Job Aids** and the policy-specific guides are in the right-hand column.)