

ACTION ITEM

CONTRACT ID	Tropical Cyclone Forecasting Services Request for Proposals RFP 20-0003 RECOMMENDED VENDOR: CFAN HOLDINGS LLC
BUDGETED ITEM	Yes
CONTRACT AMOUNT	\$269,000, representing annual fees of \$60,000 in Year 1, \$40,000 in Years 2-3, and annual fees of \$43,000 in Optional Renewal Years 4-6.
PURPOSE / SCOPE	<p>This Action Item seeks Board approval for Citizens to enter into a contract with CFAN Holdings LLC to provide a web-based data and visualization interface that provides complete tropical cyclone forecast and post-storm data, within an agreed upon timeframe, regarding Atlantic tropical cyclones. These services have been provided to Citizens by this vendor for the past two (2) years and are needed by Citizens' Corporate Analytics Team to continue the advanced tracking of Atlantic tropical cyclones and allow for better estimations of impact to Citizens' policyholders, personnel and resources. These services are proprietary to CFAN Holdings and not available to Citizens under other government agency contracts.</p> <p>The contract will require the CFAN Holdings LLC forecasting system to:</p> <ul style="list-style-type: none">a) provide data that includes but is not limited to storm tracks, intensities, wind impacts, post storm windspeed data, historical storm post landfall windspeed data, wind gust calibration and value-added proprietary analytics and services.b) provide access to interactive data resources via secure web-based system twenty-four (24) hour, seven (7) days per week.c) provide data on a schedule basis from multiple sources including but not limited to the National Hurricane Center, National Oceanic and Atmospheric Administration (NOAA), ECMWF (European model), UK Met Office and Canadian Model.
CONTRACT TERM	Three-year initial term with three one-year optional renewal periods (total six-year contract term)
PROCUREMENT METHOD	On January 22, 2020, Citizens released Request for Proposals No 20-0003 for Tropical Cyclone Forecasting Services. Three vendors submitted proposals and were moved forward to evaluations and system demonstrations. At a Public Meeting held on April 15, 2020, CFAN Holdings LLC was determined to offer the best value for Citizens. CFAN Holdings is Citizens' current vendor for these services and has been meeting all expectations. CFAN Holdings also offered the lowest price of the three vendors who submitted proposals.
RECOMMENDATION	<p>Staff recommends the Board of Governors:</p> <ul style="list-style-type: none">a) Approve a Tropical Cyclone Forecasting Services contract with CFAN Holdings LLC for an initial term of three (3) years with 3 one (1) year renewals, in the total amount of \$269,000, as set forth in this Action Item; andb) Authorize staff to take any appropriate or necessary action consistent with this Action Item.
CONTACTS	Jennifer Montero, Chief Financial Officer