

## Consent Item

Board of Governors Meeting  
March 16, 2016

Consent items are budgeted, contract extensions and/or previously approved by Citizens Board of Governors.

<b>CONTRACT ID:</b>	<b>Kronos Annual Support and Professional Services</b> <i>Immix Technology, Inc. (Broker for Kronos)</i>
<b>BUDGETED:</b>	Yes; funding is included in the approved 2016 budget.
<b>REQUESTED CONTRACT AMOUNT:</b>	\$650,000
<b>CURRENT CONTRACT AMOUNT:</b>	\$620,000 (from 5/24/14 to 5/26/16 as approved by <u>3/12/14 Action Item</u> and <u>3/18/15 Consent Item</u> )
<b>CONTRACT TERM(S):</b>	The additional contract term is for 24 months, beginning 5/24/16 and ending 5/23/18.
<b>PURPOSE / SCOPE:</b>	<p><b>Purpose:</b> This Consent Item seeks Board approval for two years of Annual Support and Professional Services for Citizens' current "Cloud" workforce management software that is provided by Kronos through a GSA contract with Immix Technology, Inc. Kronos owns and has the right to all licenses and software in this cloud instance for the HR, Benefits, Compensation, Timekeeping and Payroll functionality used by Citizens.</p> <p><b>Scope:</b> As the primary Human Resources Management System (HRMS) for Citizens, Kronos serves as the central system for Employee Job History Records, Time Management, Workforce Leave Accruals, Benefits Administration, Compensation Administration, Manager and Employee Self Service, Payroll Processing and Workforce Integration Manager. In July 2015, Kronos was upgraded and moved to a cloud environment.</p> <p>This support renewal includes Annual Maintenance and Cloud Support Services for each Kronos module in use at Citizens. Support includes software updates, quarterly and year end legislative (tax) updates and services support as well estimated professional services to support organizational initiatives such as benefits vendor changes, and employee data requests.</p> <p>Citizens made the business decision in 2006 to utilize Kronos software and licenses for the Human Resources and Payroll applications. It is anticipated that Kronos will be replaced by the ERP solution by the end of 2018.</p>
<b>PROCUREMENT METHOD:</b>	This contract is established in accordance with Citizens' Purchasing Policy using the Florida Department of Management Services approved contract source GSA/GS 35F-0265X.
<b>RECOMMENDATION:</b>	Staff recommends that Citizens' Board:  a) Approve use of the GSA contract with Immix Technology, Inc. (GS 35F-0265X) and spend authorization as set forth in this Consent Item; and  b) Authorize staff to take appropriate or necessary action consistent with this Consent Item.
<b>CONTACTS:</b>	Violet Bloom, Vice President of Human Resources

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	Hank McNeely, Director, HR Information Management & Shared Services