

CONTRACT ID:	Claims Legal Services – Supplemental First Party Property RFP No. 16-0009 RECOMMENDED VENDOR(S): MULTIPLE – SEE NOTICE OF INTENT TO AWARD (ATTACHMENT “A”)
BUDGETED ITEM:	Yes. Funding for this contract is included in the 2016 Annual Operating Budget and is paid as a Loss Adjusting Expense (LAE).
CONTRACT AMOUNT:	<p>The recommended contracts are intended to pre-qualify law firms to be added to the existing panel of Citizens’ claims defense counsel. The contracts do not require Citizens to make any assignments or pay any minimum amounts to the selected law firms; therefore, contract spend is directly related to claims litigation volume.</p> <p>The firms recommended for award will supplement the existing panel of counsel which were awarded contracts in the First Party Property claims-related service area under Request for Proposals (RFP) No. 15-0023. The additional contracts awarded under this RFP No. 16-0009, will not increase the estimated cost of the contracts previously awarded under RFP No. 15-0023. The estimate for all contracts awarded under both RFP No. 16-0009 and RFP No. 15-0023, including renewals, remains as follows:</p> <ul style="list-style-type: none">• 2016 - \$65,000,000.00• 2017 - \$60,000,000.00• 2018 - \$55,000,000.00• 2019 - \$50,000,000.00• 2020 - \$45,000,000.00• 2021 - \$40,000,000.00• 2022 - \$35,000,000.00. <p>*Note - These estimated figures do not account for a sudden anticipated increase in PIF count or reported claims that would likely result in the event of a large storm or series of storms.</p>
PURPOSE / SCOPE:	This Action Item seeks to pre-qualify law firms to provide legal defense services on behalf of Citizens in the First Party Property claims-related service area. With this RFP No. 16-0009, Citizens is seeking additional law firms to supplement the existing panel of firms providing First Party Property claims legal services in order to ensure it can meet its ongoing and potential needs within this service area as it relates to both volume and location of resources.
CONTRACT TERM(S):	The proposed contracts will have a five-year base term, with two (2) optional, one-year renewal terms, which may be exercised upon mutual agreement of the parties.

ACTION ITEM

PROCUREMENT METHOD:	<p>On February 2, 2016, Citizens issued Claims Legal Services – Supplemental First Party Property RFP No. 16-0009. Vendor responses were due by February 19, 2016 and six (6) proposals were timely submitted.</p> <p>The proposals were reviewed and scored by an Evaluation Committee who recommended to award contracts to law firms on March 1, 2016. A listing of the firms recommended for award in the Notice of Intent to Award is available on the attached Attachment “A”.</p>
RECOMMENDATION:	<p>Staff recommends that Citizens’ Board:</p> <ul style="list-style-type: none">a) Approve the recommended award and resulting contract(s), including renewal periods, for RFP No. 16-0009 for Claims Legal Services – Supplemental First Party Property to the list of attached vendors (Attachment “A”); andb) Authorize staff to take any appropriate or necessary actions consistent with this Action Item.c) Approve this Action Item to utilize funds approved for RFP No. 15-0023 and add no additional cost to existing Annual Operating Budget approved for RFP No. 15-0023 \$350,000,000.00.
CONTACTS:	<p>Jay Adams, Chief of Claims Daniel Sumner, Chief Legal Officer and General Counsel</p>



ATTACHMENT A

RFP 16-0009

Citizens Property Insurance Corporation intends to award contracts to the following vendors:

- Marshall Dennehey Warner Coleman & Goggin, P.C.
- Matthews & Higgins, LLC
- Pearson Bitman, LLP
- Reynolds Parrino Spano & Shadwick, P.A.
- SM&M Law Group, P.A.
- Wade, Palmer and Shoemaker PA