



Parent	Parent	Child Code	Child Departmen
Code	Description	Child Code	Child Description
1100	Communications, Marketing, Advertising and Supplies, and Services	1100.0001	Communications - Copying and engraving services
1100	Communications, Marketing, Advertising and Supplies, and Services	1100.0002	Promotional - Corporate branded items
1100	Communications, Marketing, Advertising and Supplies, and Services	1100.0003	Communications - Translation services, published products, website, graphics
1100	Communications, Marketing, Advertising and Supplies, and Services	1100.0004	Communications - Signs, signage, advertising
1200	Facility and Building Services, and Supplies	1200.0001	Facilities - Real estate brokers, building and storage units
1200	Facility and Building Services, and Supplies	1200.0002	Facilities - Generators, power supplies and accessories, service, maintenance and support
1200	Facility and Building Services, and Supplies	1200.0003	Facilities - Heating, ventilation, hardware and electrical supplies, interior finishing materials, utilities, maintenance services, pest control, waste handling and furniture repair
1200	Facility and Building Services, and Supplies	1200.0004	Facilities - Fuel, oil, delivery and maintenance services
1200	Facility and Building Services, and Supplies	1200.0005	Facilities - Furniture, cubicles, chairs, desks, supplies and decorating services
1200	Facility and Building Services, and Supplies	1200.0006	Facilities - Janitorial services and supplies
1200	Facility and Building Services, and Supplies	1200.0007	Facilities - Security Services and supplies
1200	Facility and Building Services, and Supplies	1200.0008	Facilities - Vehicle purchases, trailers, vans and fleet
1200	Facility and Building Services, and Supplies	1200.0009	Facilities - Multifunction copier lease and maintenance
1200	Facility and Building Services, and Supplies	1200.0010	Facilities - Multifunction supplies
1200	Facility and Building Services, and Supplies	1200.0011	Facilities - Security equipment
1200	Facility and Building Services, and Supplies	1200.0012	Facilities - Shredding services, tools, carts and labor
1200	Facility and Building Services, and Supplies	1200.0013	Facilities - General building supplies, coolers and icemakers
1200	Facility and Building Services, and Supplies	1200.0014	Facilities - Vehicle services, maintenance, labor, supplies and repairs
1200	Facility and Building Services, and Supplies	1200.0015	Facilities - Real estate office space
1300	Information Technology	1300.0001	IT - Computer hardware





Parent	Parent	Child Code	Child Decembring
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1300	Information Technology		IT - Computer hardware accessories and supplies
1300	Information Technology	1300.0003	IT - Technology training services
1300	Information Technology	1300.0004	IT - Data center equipment and supplies
1300	Information Technology	1300.0005	IT - Audio and visual equipment, installation, accessories and supplies
1300	Information Technology	1300.0006	IT - Audio and visual conferencing services
1300	Information Technology	1300.0007	IT - Telephony equipment and installation
1300	Information Technology	1300.0008	IT - Telephony service, maintenance and accessories
1300	Information Technology	1300.0009	IT - Telephony, cable and internet services
1300	Information Technology	1300.0010	IT - Disaster Recovery and Business Continuity, specialized equipment, services and support
1300	Information Technology	1300.0011	IT - Consulting, IV&V and programming services
1300	Information Technology	1300.0012	IT - Software applications and maintenance
1300	Information Technology	1300.0013	IT - Audio equipment, radios and voice recorders
1300	Information Technology	1300.0014	IT - Audio and visual maintenance and repair
1300	Information Technology	1300.0015	IT - Telephony repair
1300	Information Technology	1300.0016	IT - Disaster Recovery and Business Continuity maintenance and support services
1300	Information Technology	1300.0017	IT - Disaster Recovery and Business Continuity temporary building leases
1300	Information Technology	1300.0018	IT - Data center utilities
	Information Technology	1300.0019	IT – Computer hardware installation, service and maintenance
1300	Information Technology	1300.0020	IT – Software implementation and services
1400	Mail and Storage Supplies	1400.0001	Mail and Storage - Envelopes, boxes, packing supplies, containers and accessories
1400	Mail and Storage Supplies	1400.0002	Mail and Storage - Postage and equipment
1500	Office Supplies & Equipment	1500.0001	Office - Supplies and equipment
1500	Office Supplies & Equipment	1500.0003	Office - Copier and printer paper
1500	Office Supplies & Equipment	1500.0004	Office - Desk and paper products and accessories
1500	Office Supplies & Equipment	1500.0005	Office - Interactive boards





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1500	Office Supplies & Equipment	1500.0006	Office - Magnetic boards
1500	Office Supplies & Equipment	1500.0007	Office - Business cards and printing services
1500	Office Supplies & Equipment	1500.0008	Office - Board cleaning kits
1600	Professional Services	1600.0001	Professional Services - Financial services
1600	Professional Services	1600.0002	Professional Services - Human resources staffing services
1600	Professional Services	11600 0003	Professional Services -
			Corporate legal services
1600	Professional Services	1600.0004	Professional Services -
			Corporate insurance legal services
1600	Professional Services	1600.0005	Professional Services - Claims legal services
1600	Professional Services	1600.0006	Professional Services - Insurance products
1600	Professional Services	1600.0008	Professional Services - Actuarial services
1600	Professional Services	1600.0009	Professional Services -
			Corporate risk management services
1600	Professional Services	1600.0010	Professional Services - Employee benefits
1600	Professional Services	1600.0011	Professional Services - Payroll processing
1600	Professional Services	1600.0012	Professional Services - Coaching and training
1600	Professional Services	1600.0013	Professional Services - Recruitment services
1600	Professional Services	1600.0014	Professional Services - Legal subscriptions
1600	Professional Services	1600.0015	Professional Services - Adjusters
1600	Professional Services	1600.0016	Professional Services – Other claims services
1700	Travel	1700.0001	Travel - Hotels, airplane, meals and rental vehicle services
1800	Corporate Business Services	1800.0001	Corporate Business Services - Conference and meeting rooms and food
1000			services
1900	Freight and Shipping	1900.0001	Freight and Shipping - Shipping and delivery fees
2000	Associations and Memberships	2000.0001	Professional associations - conferences and employee training
2000	Associations and Memberships	2000.0002	Professional associations - subscriptions, memberships and dues
2100	Policy Services	2100.0001	Policy Services - Underwriting
2100	Policy Services	2100.0002	Policy Services - GIS services
2100	Policy Services	2100.0003	Policy Services - Insurance Service Office Fees





Parent Code	Parent Description	Child Code	Child Description
	Policy Services	2100.0004	Policy Services - Loss History
2100	Policy Services	2100.0005	Policy Services - Property Inspections
2100	Policy Services	2100.0006	Policy Services - Property re- inspections
2100	Policy Services	2100.0007	Policy Services - Replace cost estimator
2100	Policy Services	2100.0008	Policy Services - Servicing carrier fees
2100	Policy Services	2100.0009	Policy Services - Sinkhole