

CITIZENS PROPERTY INSURANCE CORPORATION
2101 MARYLAND CIRCLE
TALLAHASSEE, FLORIDA 32303-1001

TELEPHONE: 866.411.2742



<Date>

<Payee1 Name>
<Address>
<City, State Zip>

RE: Outstanding check #<check number> for \$<check amount> dated <check date>
Payable to <payee1, payee2, etc> for policy <policy number>

A review of Citizens Property Insurance Corporation's records indicates that the check referenced above has not cleared our bank. Citizens recently changed banks, and after November 15, 2020, the check **will not be honored**, and you will need to request a new check from Citizens after this date.

If you are still in possession of the check, please present it to your bank for processing as soon as possible, but no later than November 15, 2020.

If you require a replacement check with **no changes**, simply sign and return this letter.

If you require a replacement check and there are **payee or address changes**, please sign and provide information below. *Note:* Any changes in the payee must be accompanied by legal documents to support the change (for example, death certificate, letter of administration, certified copy of the will, marriage certificate, certified copy of divorce settlement, quit claim deed).

Payee Change: _____

Address Change: _____

Signature: _____

Notes:

- Return this to Citizens via email at AccountingOperations@citizensfla.com, or mail it back in the envelope provided.
- Please allow 45 days for Citizens to reissue the check.
- If you have any questions, call Citizens at the number above, weekdays from 8 a.m. - 5:30 p.m. ET.